

Michelle Curry  
Court Services Administrator

Jeff Hall  
Chief Juvenile Officer

Stephanie Frasier  
Director of Residential Services

Misty Goings  
Detention Superintendent

Wendy Potter  
Director of Clerical Services



## STATE OF MISSOURI

Second Judicial Circuit  
Juvenile Division

[www.juvenilecircuit2.org](http://www.juvenilecircuit2.org)

Matthew J. Wilson  
Presiding Circuit Judge

Adair County  
1400 South Boundary  
Kirksville, MO 63501  
660-665-4224

Knox County  
107 N 4<sup>th</sup> Street  
Edina, MO 63537  
660-397-3559

Lewis County  
100 S Washington St  
Monticello, MO 63457  
573-767-5210

## Job Announcement

### A04032026SEC-511

**Position:** Part-Time Detention Aide I/ Secure Detention Unit

**Description:** The Second Judicial Circuit Court, Juvenile Division is seeking applicants to fill the position of Part-Time Detention Aide I at the Bruce Normile Juvenile Justice Center, Kirksville, MO. Duties will include but not limited to the responsibility for safety, personal conduct, and care of juveniles. An employee in this position will be expected to work efficiently and with diverse populations. The position will be required to work 20 hours per week and be available to work varying hours during the week and weekend.

**Salary/Wages:** Annual salary of \$16,535.54. This position is regulated by Missouri State Court classification of Detention Aide I and all applicable state benefits will apply. This position is eligible for shift differential of \$2.00 per hour.

**Qualifications:** Position requires High School education, GED or equivalent with one year of previous experience in the direct care and interaction with children such as YMCA, daycare, schools, recreational facilities or residential care programs. Applicant must be 21 years of age or older to apply.

**Application:** Employment applications may be picked up and returned to the Bruce Normile Juvenile Justice Center, 1400 South Boundary Street, Kirksville, MO 63501 or obtained from: [MO Careers - Missouri Career Opportunities](#) applications should be accompanied by resume and will be accepted until position is filled.

**The Second Judicial Circuit Court of Missouri is an Equal Opportunity/Affirmative Action Employer. In compliance with the Americans with Disabilities Act, the court will provide reasonable accommodations to qualified individuals with disabilities.**