

Michelle Curry  
Court Services Administrator

Jeff Hall  
Chief Juvenile Officer

Stephanie Frasier  
Director of Residential Services

Misty Goings  
Detention Superintendent

Wendy Potter  
Director of Clerical Services



## STATE OF MISSOURI

Second Judicial Circuit  
Juvenile Division

[www.juvenilecircuit2.org](http://www.juvenilecircuit2.org)

Matthew J. Wilson  
Presiding Circuit Judge

### Job Announcement

**A06172024FS-484**

Second Judicial Circuit - Juvenile Division

Adair County  
1400 South Boundary  
Kirksville, MO 63501  
660-665-4224

Knox County  
107 North 4<sup>th</sup> Street  
Edina, MO 63537  
660-397-3559

Lewis County  
106 East Lafayette Street  
Monticello, MO 63457  
573-767-5210

**Position:** Deputy Juvenile Officer I/Juvenile Officer II

**Description:** An employee in this position is vested with statutory authority of a Juvenile Court Officer to take charge of children who come within the jurisdiction of the Juvenile Court. An employee in this position is expected to exercise supervision over juveniles under the Court's jurisdiction and to work with a high degree of independence. This person will be required to prepare petitions, motions, social and court summaries and other reports for all juveniles on caseload, deliver diversionary educational programs to juveniles throughout the circuit which would include Adair, Knox and Lewis Counties, and will respond to on-call or daily referrals made by law enforcement agencies, schools or the Department of Social Services, Children's Division.

**Salary:** Range starting salary Juvenile Officer I \$37,286.89 to Juvenile Officer II \$41,768, this is grant funded county position and all applicable county benefits will apply.

**Qualifications:** High School diploma with two years of experience in a related field. Preference will be given to those with a four year degree.

**Application:** Applications may be picked up and returned to the Bruce Normile Juvenile Justice Center, 1400 South Boundary Street, Kirksville, Missouri 63501. Applications may also be obtained and submitted at [www.juvenilecircuit2.org](http://www.juvenilecircuit2.org). Applications should be accompanied by a resume and will be accepted until position is filled.

**The Second Judicial Circuit Court of Missouri is an Equal Opportunity/Affirmative Action Employer. In compliance with the Americans with Disabilities Act, the court will provide reasonable accommodations to qualified individuals with disabilities.**