

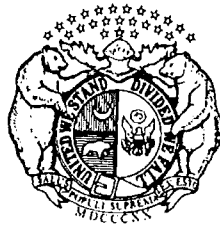
James Hughes
Court Services Administrator

Jeff Hall
Chief Juvenile Officer

Westley Seifert
Director of Residential Services

Misty Goings
Detention Superintendent

Wendy Potter
Director of Clerical Services



STATE OF MISSOURI

Second Judicial Circuit
Juvenile Division
www.juvenilecircuit2.org

Russell E. Steele
Presiding Circuit Judge

Adair County
1400 South Boundary
Kirksville, MO 63501
660-665-4224

Knox County
P.O. Box 116
Edina, MO 63537
660-397-3559

Lewis County
P.O. Box 117
Monticello, MO 63457
573-767-5210

Job Announcement

A12312019FS-189

2nd Judicial Circuit - Juvenile Division

Position: Knox and Lewis County Deputy Juvenile Officer/Community and School Liaison

Description: An employee in this position is vested with statutory authority of a Juvenile Court Officer to take charge of children who come within the jurisdiction of the Juvenile Court. An employee in this position is expected to exercise supervision over juveniles under the Court's jurisdiction and to work with a high degree of independence. This person will assist school personnel in administering and enforcing the Safe Schools Act and delivering diversionary programs throughout Knox and Lewis County. Further, this position includes regular on-call responsibilities for the Circuit.

Salary: Starting salary is \$34,272.00 and after 6 months successful probation, will be \$34,752.00. This is a grant funded county position and all applicable county benefits will apply.

Qualifications: Position requires graduation from a four year college or university with a degree in Criminal Justice Administration, Criminology, Psychology, Sociology, Social Work or related field. Professional employment in a public or private agency involving substantial amount of time (over 50%) in the delivery of protective services to families, adults, children or the aged may be substituted on a year basis for the required education. A candidate with two years or more experience as a Juvenile Officer I or equivalent may be eligible for a higher starting wage.

Application: Applications may be obtained and returned to the Bruce Normile Juvenile Justice Center, 1400 South Boundary Street, Kirksville, MO 63501. Applications may also be obtained from www.juvenilecircuit2.org. Applications should be accompanied by a resume. The position will be open until filled. Priority will be given to applications received prior to 5:00 PM on Monday, January 13, 2020.

The Second Judicial Circuit of Missouri is an Equal Opportunity/Affirmative Action Employer. In compliance with the Americans with Disabilities Act, the Circuit will provide reasonable accommodations to qualified individuals with disabilities.

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Job Announcement

A12312019RES-188

Position: Case Manager/Juvenile Officer II

Description: The Second Judicial Circuit, Juvenile Division is seeking applications to fill the position of Case Manager/Juvenile Officer II at the Normile Family Center. An employee in this position is expected to exercise supervision and deliver services to residents within the Normile Family Center. Hours vary, including nights and weekends.

Salary/Benefits: Probationary pay of \$36,924.00 annually and then \$37,548.00 annually following successful completion of 6 month probationary employment period. This position is regulated by Missouri State court classification of Juvenile Officer II and all applicable state benefits will apply.

Qualifications: Position requires graduation from a four year college or university with a degree in Criminal Justice Administration, Criminology, Psychology, Sociology, Social Work or related field and two years of experience as a Juvenile Officer I or equivalent or professional employment in a public or private agency involving substantial amount of time (over 50%) in the delivery of protective services to families, adults, children or the aged. Education above the minimum stated may be substituted on a year for year basis for the required general experience; experience above the minimum stated may be substituted on a year for year basis for the required education.

Application: Applications may be obtained from and returned to the Bruce Normile Juvenile Justice Center, 1400 South Boundary Street, Kirksville, MO 63501, or online at www.juvenilecircuit2.org. Applications should be accompanied by a resume. The position will be open until filled. Priority will be given to applications received prior to 5:00 PM on Monday, January 13, 2020.

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