



## **JOB ANNOUNCEMENT**

### **JUVENILE OFFICER I/II (DEPUTY JUVENILE OFFICER)**

#### **12<sup>th</sup> Circuit Court, Juvenile Division**

There is currently an employment opening for a Deputy Juvenile Officer in Warrenton, Missouri at the Courthouse.

Applicants must have a bachelor degree (preferably in criminal justice, juvenile justice, psychology or social work), or equivalent experience as noted in the official job descriptions in Court Operating Rule 7, which is available upon request. Applicants must be at least 21 years of age. Experience working with children & families, crisis intervention or law enforcement is helpful, and preferred. Applicant must be properly licensed to operate a motor vehicle, have reliable transportation and be properly insured. Competent communication skills are necessary. Competency with computer data entry and Microsoft Office Word and Excel is required.

Duties are in all fields of juvenile justice. The position requires performance of all the necessary duties and service required by law, the juvenile court and juvenile court supervisors. Rotational Evening and Weekend On-call assignments are included.

The 12<sup>th</sup> Judicial Circuit Court consists of Audrain, Montgomery and Warren Counties. Employees of the Juvenile Office are subject to transfer between offices based upon needs of the Circuit Court, Juvenile Division.

**\*\* The candidate selected for this position must be willing to relocate to within a 50 miles radius of the Warren County Courthouse \*\***

\*Send resume to: Bruce T. McKinnon, Juvenile Officer  
Audrain County Courthouse  
101 N. Jefferson, Room 303  
Mexico, MO. 65265

FAX: (573) 582-7473

EMAIL: [Bruce.McKinnon@courts.mo.gov](mailto:Bruce.McKinnon@courts.mo.gov)

DEADLINE: Resumes must be postmarked, FAXed or Emailed no later than 11:59 pm, February 17, 2017.

**EQUAL OPPORTUNITY EMPLOYER**