

JOB ANNOUNCEMENT

27TH JUDICIAL CIRCUIT

JUVENILE DIVISION

Position: **RESTORATIVE JUSTICE PROGRAM DIRECTOR**

Description: This position is a grant funded full time position based out of Henry County, Clinton, MO. An employee in this position is expected to work at a high level of independence while providing supervision over one employee to develop and monitor programs that address Offender Accountability, Competency Development, and Community Protection. This will include recruiting and developing community service work sites, training and screening any potential volunteers, developing and monitoring programs addressing empathy education, school attendance, independent living skills, drug screening, first offenders, gender specific issues, etc.

An employee in this position will be expected to supervise a small caseload of moderate/high risk youth on formal or informal supervision. Substantial in-circuit travel is required with mileage reimbursement. The employee should expect to work flexible hours that will include evenings and weekends as needed. Transportation of youth will be required.

Basic Skills Required: Some knowledge of juvenile courts and procedures; basic knowledge of personal computers and software; ability to effectively communicate verbally and in writing with youth, families, staff and public; handle potentially hostile situations involving juveniles; possess organizational and personal time management skills.

Salary: Monthly \$2,583.00 to \$2,738.00 depending on qualifications and successful completion of 6 month probation period. Health insurance, sick/vacation benefits provided.

Qualifications: Required Minimum Education and Experience: (The following statement represents the minimum education and experience that will be used to determine qualifications of applicants, provided equivalent substitution will be permitted in case of deficiencies of either experience or education. Education above the minimum stated may be substituted on a year for year basis for the required general experience; experience above the minimum stated may be substituted on a year for year basis for the required education.)

Graduation from a four year college or university with a degree in Criminal Justice Administration, Criminology, Psychology, Sociology, Social Work or related field.

Application: Applications may be picked up at the Henry County Juvenile Office: 100 West Franklin, Clinton, MO 64735 or the Bates county Juvenile Office at 1 North Delaware, Butler, MO 64730. Applications are to be submitted with resume and cover letter to: Deborah Powell, Juvenile Officer, 100 West Franklin, Clinton, MO 64735 or mailed to PO Box 487, Clinton, MO 64735.

Applications will be accepted through Nov. 30, 2016.

The 27th Judicial Circuit of Missouri is an Equal Opportunity Employer.