

All applicants must complete an application to be considered - those submitting resumes only will not be considered.



Circuit Court Of Jackson County, Missouri

Vacant Position

Date: 09/23/2016

Posting No.: 091 (2016095)

REPOSTED

Position Title:	Youth Worker - Activities (Part-time)	Position No.:	9320
Department:	Residential Services - Detention		
Work Location:	625 E. 26th Street - Kansas City MO		
Work Hours:	6:00 p.m. to 10:00 p.m. Tuesday thru Saturday		
Salary:	County Paid Position - Non-exempt Grade C 4 - \$12.65 Hourly		

Salary Range For Internal/Rehire Applicants: \$12.65 - \$17.74 Hourly

CLICK HERE TO APPLY NOW (The internal application for promotion/transfer may be obtained on the HR ICON on Lotus Notes) Employment Specialist: **Gail Cox**. Applicants for clerical positions which require skill testing must be tested for consideration. ALL CURRENT EMPLOYEES APPLYING FOR THESE POSITIONS MUST SUBMIT AN INTERNAL APPLICATION FORM TO HUMAN RESOURCES.

Applications must be received by Human Resources no later than 05:00 PM on 10/07/2016

Earliest closing date on: 10/07/2016: Job will remain posted until filled

POSITION PURPOSE AND EXAMPLES OF WORK:

Coordinate, supervise, assist and monitor activities of youth, document behavior, actions, incidents and other information. Directly supervise and monitor daily activities of youth activities which may include large muscle activities small group exercises, and individual activities, recreation meals, hygiene, classroom and work projects. Provide guidance and assistance to youth in daily activities in order to develop and improve coping and competency skills and effectively modify attitude and behavior patterns; document youth behavior, activities, rule infractions, incidents and other occurrences and information, in a narrative or report form basis; consistently ensure residential facility surroundings are safe and secure for both residents and staff and take appropriate action to correct deficiencies

MINIMUM EDUCATION AND EXPERIENCE:

Minimum age requirement of 20. High school diploma or equivalent. The following minimum requirements can also be achieved through any equivalent combination of education and experience which provide the required knowledge, skills and abilities. One year work experience, not necessarily related. Ability and patience to relate to youth and families from a variety of cultural, economic and ethnic backgrounds; ability to supervise, motivate and discipline youth with behavioral problems; ability to remain calm and in control in emergency or stressful situations; ability to communicate effectively, both orally and in writing, and to prepare clear, complete and logical reports; ability to understand and follow oral and written instructions; ability to restrain youth in a physical confrontation; ability to establish and maintain effective working relationships with others; ability to project a positive role model; ability to operate a vehicle in a safe and prudent manner. Valid driver's license from state of residence. If driving non-court vehicle for Court business, must have auto liability insurance and properly licensed and reliable vehicle. Must be able to provide proof. Positions subject to drug testing. Final employment offer is dependent on successfully passing a physical exam and physical abilities performance evaluation. This position is subject to gender based hiring and work schedule assignments necessary to meet the Court's obligation to provide for the needs of juvenile residents. Refer to Family Court Policy 120-20 - Use of a BFOQ in Hiring and Staffing. **Special Requirements:** Must be able to attend a scheduled consecutive two week orientation and training process.

THE COURT IS AN EQUAL OPPORTUNITY EMPLOYER