



# The 5th Judicial Circuit

is seeking professional, courteous individuals with strong ethics and the desire to help others to assume multiple state positions.

**Minimum Qualifications DJO:** Graduation from a four year college or university with a degree in Criminal Justice Administration, Criminology, Psychology, Sociology, Social Work or related field. Professional employment in a public or private agency involving substantial amount of time (over 50% time) in the delivery of protective services to families, adults, children or the aged may be substituted on a year for year basis for the required education.

**Minimum Qualifications Secretary I & II:** Graduation from high school, and two years (Sec. I) or three years (Sec. II) secretarial or general clerical experience.

**State Paid Positions: DJO: \$31,800.00 • Sec. II: \$26,460.00 Sec. I: \$24,276.00**

**Closing Date: 10/31/2013**

**Submit resume and cover letter to: 5th Circuit Juvenile Office, C/O Human Resources Department, 411 Jules - Office #3, St. Joseph, MO 64501.**

**EEOC**