

**Deputy Juvenile Officer/ Latino and Victim's Services**  
**(Grant position)**  
**Juvenile Court**  
**32<sup>nd</sup> Judicial Circuit**

Duties include assisting the Juvenile Officer with the following: 1) Respond to on-call, 24 hours, 7 days a week (1 out of 7 weeks) and/or daily referrals made by law enforcement agencies, schools and parents; 2) Supervises juveniles placed on probation or informal agreements by establishing guidelines and completion requirements for probation agreements and community service; 3) Recommends and monitors probation plan including regular onsite visits to the juvenile's school and home; 4) Conducts informal conferences with juvenile and parents to discuss rights of juvenile and alternative methods than formal charges and court; 5) Conducts formal conferences with juvenile and parent to discuss formal charges brought against juvenile and to advise juvenile of rights; 6) Assists law enforcement agencies in the investigation of juvenile cases, with questioning of all alleged juvenile offenders; 7) At least ten days during the year, away at training both in state and possibly out of state; 8) work on other duties as assigned by the juvenile officer (**ex. Latino and Victim's services**).

Education: Graduation from a nationally accredited, four year college or university with a degree in Criminal Justice Administration, Criminology, Psychology, Sociology, Social Work or related field. **Preference for fluency in Spanish language.**

This is an annual grant position (June 1, 2012 thru May 31, 2013) with benefits. Pay is \$2,598.00 per month. Submit resume by March 28, 2013 to: Randall Rhodes, Juvenile Officer, 44 N. Lorimier St, Suite E, Cape Girardeau, MO 63701-7314.